



City of West Burlington
Right-of-Way Use Application

No person or other entity shall use the public right-of-way or other public property without first obtaining a franchise, license or lease from the City. The City shall not enter into or issue any franchise, license or lease that grants exclusive rights. An application for a license or lease shall be filed with the Clerk. A complete copy of City Code Chapter 113 regulating the use of public property and right-of-way is available at on-line or at City Hall.

APPLICANT INFORMATION

Applicant Name: _____
Business Name: _____
Mailing Address: _____
City: _____ State: _____ Zip Code: _____
Phone: () _____ Email: _____

<u>CITY USE ONLY</u> <input type="checkbox"/> Approved <input type="checkbox"/> Denied Date: _____ Fee: \$ _____ Signature: _____ Mayor
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EMERGENCY CONTACT INFORMATION

Contact person during construction : _____ Title: _____
Phone: _____
Contact person after construction (if different): _____ Title: _____

RIGHT-OF-WAY INFORMATION

Attach an Engineering Site Plan showing the proposed locations of the facilities (including manholes) and the size, type and proposed depth of any conduit or other enclosures. Drawing should include a vicinity map. The City may require the applicant to provide additional information prior to the issuance of a permit, franchise, lease or license.

Location of Right-of-Way: _____
Describe type of material and proposed use for the right-of-way: _____
Total Linear Feet that you are applying for: _____
Beginning date for construction/installation: _____ Ending Date: _____

TERM

No franchise, license or lease for use of the public right-of-way or other public property shall be granted for a term in excess of twenty-five (25) years. No license or lease shall be for a term of more than five (5) years. Any proposed lease which shall exceed three (3) years in length shall not be executed by the City until fully complying with the terms of Section 364.7 of the Code of Iowa. All license or leases shall expire on January 1st of their respective term.

Term Length you are applying for? 3 YEAR 5 YEAR 25 YEAR

***Applicant must apply for renewal of all Franchises, Licenses and Leases at the end of every term period.*

FEES**LICENSE OR LEASE**

A license or lease fee will be assessed on all new licenses or leases for space in the right-of-way. The fee is based on the number of linear feet of wire, fiber optics line or pipe placed in the city right of way. This license or lease fee is a one-time fee for the term of the license or lease. Payment is expected when the license or lease is signed. If the license or lease is renewed, a new license or lease fee will be assessed. The fee shall be considered partial reimbursement to the City for its acquisition, development and maintenance costs of said right-of-way.

The rate for a three-year license or lease shall be assessed at a rate of twenty-five cents (\$0.25) per linear foot. The minimum fee for Three-year license or lease shall be one hundred twenty-five dollars (\$125.00). The rate for a Five-Year license or lease shall be assessed at a rate of thirty-five cents (\$0.35) per linear foot. The minimum fee for license or lease shall be one hundred seventy-five dollars (\$175.00).

In addition to the license or lease fee any person or other entity shall pay a fee every time their facility requires excavation in the right-of-way. This excavation fee will cover costs for street degradation and replacement, inspection and obstruction and routing of pedestrian and vehicle traffic. The fee shall be assessed at a rate of twenty-five dollars (\$25.00) per square yard. The City may waive all or part of this fee if such work is done in conjunction with City construction.

3-YEAR LICENSE

Total Linear Feet of Right-of-Way _____ X .25 = \$ _____ (minimum \$125.00)

5-YEAR LICENSE *(In accordance with Iowa Code Section 364.7 a Public Hearing before City Council is required before a 5-Year License can be granted)*

Total Linear Feet of Right-of-Way _____ X .35 = \$ _____ (minimum \$175.00)

SIGNATURE

Applicant Signature: _____

Date: _____

Print Name: _____